

The Open Space and Trails Committee met on Thursday, January 2, 2014 at 5:00 p.m. at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

Helen Burton	Chair
Sally Antrobus	Vice-Chair
John Coggeshall	Member
Monica Comeaux – Ex. Abs.	Member
Debra Harper	Member
Karen Tisdell	Member
Meredith Brant – Ex. Abs.	Assistant City Secretary
Michele L. Glaser	City Secretary

ALSO PRESENT:

Gayle Cook	City Manager
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1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

City Manager, Gayle Cook informed members that the city is considering installing a sound barrier between the Carothers Garden's property and adjacent properties. She asked for comments from members. No action was taken as this item was not on the agenda.

2.0 BUSINESS

2.1 Planting along new trail in Robinson Park.

Chairman Burton reported that no date had been set for planting but it would not occur before Dow Chemical gave the city a check for plants on either January 29 or February 4.

2.2 Update on Happy Hikers event.

Members reported that the event was successful, but the amount of food distributed to the runners could be reduced next year by 1/3.

2.3 Report on the parks volunteer program.

Members discussed how often it was advisable to advertise for volunteers, i.e. monthly, quarterly, bi-annually. Chairman Burton said she would ask Marketing Manager, LeaAnn Dearman for her opinion.

2.4 Consider recognition of parks volunteers.

Members discussed several ways to recognize volunteers including sending a letter of recognition, inviting volunteers to a special function or fun event and adding names to the eco-tourism sculpture in city hall. Also discussed was the possibility of recognizing volunteers during National Volunteer Week in April.

2.5 Review of quarterly report to be presented to City Council.

Chairman Burton reviewed her draft report and asked for comments. Recycling efforts will be added to the report.

2.6 Presentation of examples of signs for use in city parks and along trails.

This item was deferred until the next meeting as Monica Comeaux was not present.

3.0 ROUTINE BUSINESS

3.1 Update on recent and ongoing park activities and improvements.

Items discussed included:

- 1) Report of graffiti at parks.
- 2) Parking spots at Hester's Park need to be marked.
- 3) The possibility of adding parking spaces at the far end of Robinson Park in the area where construction is now taking place. As there was not a consensus among members that parking at that location was advisable, Chairman Burton stated that she would ask Arthur Chairez and Kevin Padgett for their opinion.

3.2 Approve the minutes of the November 7, 2013 meeting.

Motion was made by Mrs. Harper and seconded by Mrs. Antrobus

To approve the minutes as presented.

MOTION CARRIED BY UNANIMOUS CONSENT.

3.3 Consider Action Items Checklist which is attached and made a part of this agenda.

Mr. Coggeshall stated that he would talk to Mr. Padgett about the feasibility of placing trails under the power lines. Members also discussed asking the Board of the Economic Development Corporation for assistance in funding. (See Item 2.)

A new trails map should be developed to incorporate the recent trails expansion. (See Item 5.)

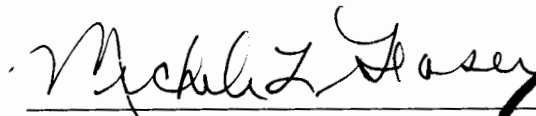
3.4 Consider upcoming meeting dates and agenda items.

Items for the February agenda include Agenda Items 2.1, 2.3, 2.4 and 2.6. New items to be added are: (1) Discussion of Trash Bash, (2) Consideration of a sound barrier at Carothers Gardens and (3) Consideration of a center connector trail.

Upon a motion, made and seconded, Chairman Burton adjourned the meeting at 6:10 p.m.

Approved this 6th day of February, 2014.


Helen Burton, Chair


Michele L. Glaser, TRMC
City Secretary

